

Appendix A: Extract from the Lewes District Council Code of Corporate Governance.

LEWES DISTRICT COUNCIL
CODE OF CORPORATE GOVERNANCE

CORE PRINCIPLE 1: Focusing on the purpose of Lewes District Council and on outcomes for the community and creating and implementing a vision for the local area

	Our local code will reflect the requirement to:	Systems / processes/ documentation demonstrating compliance	Responsibility for monitoring/review	Issues to be addressed, target date and officer responsible
1.1	Supporting Principle: Lewes District Council will exercise strategic leadership by developing and clearly communicating the Council's purpose and vision and its intended outcomes for citizens and service users			
a)	Develop and promote the Council's purpose and vision	<ul style="list-style-type: none"> • Council Plan • Council Tax Leaflet • District News • Website • Internal communications to staff • Hosted events 	<ul style="list-style-type: none"> • Council • Cabinet • Corporate Management Team 	Council Plan published by March 2016 to cover the period 2016-20. It will be reviewed annually. Head of Business Strategy and Performance
b)	Review on a regular basis the Council's vision for the local area and its impact on the Council's governance arrangements	<ul style="list-style-type: none"> • Review following 2015 elections • Annual review as part of business planning process • Review of Lewes District Council Local Code of Corporate Governance 	<ul style="list-style-type: none"> • Cabinet • Corporate Management Team • Reviewed annually by the Head of Audit, Fraud and Procurement and monitored by the Audit and Standards Committee through an annual update report 	Review of the Council's vision as part of the Council Plan annual review. Ongoing. Head of Business Strategy and Performance
c)	Ensure that partnerships are underpinned by a common vision of their work that is understood and agreed by all partners	<ul style="list-style-type: none"> • Partnership agreements with associated governance arrangements • Review of Lewes District Council Local Code of Corporate Governance • Guidance for partnership working • Project Initiation Documents • Corporate Management Team sign off for new projects 	<ul style="list-style-type: none"> • Cabinet • Corporate Management Team • Project Lead Officers • Head of Business Strategy and Performance 	Review of partnership arrangements annually to take account of any changes brought about by the Joint Transformation Programme. Ongoing. Head of Business Strategy and Performance